



GRANT APPEALS

POLICY & PROCEDURES

If an organisation feels that it has been treated unfairly they have the right to appeal against any decision regarding grant funding to an independent Appeal Panel.

The Appeal Panel will be made up as follows:

- 3 Housing Panel Tenant Members
(Housing Panel tenants must not be from the same Housing Panel area as the appellant or be related in any way. Must not be a director of the Fund)
- An officer representative from an LBL appointed Housing Management Service provider.
(An officer from a different organisation than the appellant)

Appeals can be made in writing or verbally to Lewisham Tenants Fund within 14 days of receipt of the decision regarding a grant award. After 14 days an appeal will not normally be accepted unless there are exceptional circumstances.

Tenants will need to cite grounds on which the appeal is being made. They will be invited to attend the hearing (with a friend if required), and make representation.

The Appeal Panel will try to meet within 28 days of the appeal being lodged.

The organisation will be notified of the decision in writing within 7 days of the Appeals Panel decision.

The LTF Administrator will attend and service the meeting. A Director will also be asked to attend the meeting.

The decision of the Appeals Panel is final and Lewisham Tenants Fund Management Committee agrees to abide by its decision.

Amended by the Management Committee - October 2015

Next Review Date - October 2020